# Tutorial Request Form (TRF)
## Pre-Work Inquiry (Before the Tutorial)

### Think-A-Loud

<table>
<thead>
<tr>
<th>Subject: Standard/ Essential Question:</th>
<th>Name: AVID</th>
<th>Period:</th>
<th>Date:</th>
</tr>
</thead>
</table>

### Think-A-Loud

<table>
<thead>
<tr>
<th>Pre-work Inquiry</th>
<th>Resources</th>
<th>Collaborative Inquiry</th>
<th>Cornell Note-Taking</th>
<th>Reflection</th>
<th>Total</th>
</tr>
</thead>
</table>

### Initial/ Original Question: *(Directly from book, quiz/test, notes, etc.)*

**Source, page # & prob.#:**

- “As I review my resources (Cornell Notes, textbook, workbooks, quizzes/tests), what is something that I don’t understand?”
- “How can I simplify and explain this question in my own words?”

### Key academic vocabulary/definition associated with topic/question:

- “What are the key academic vocabulary words I need to understand?”
- “What is the definition from my book or notes?”
- “Can I define them in my own words?”

### What I Know about My Initial Question:

- “What do I know about my initial question?”
- “What concept does this remind me of?”
- “How can I organize the information?”
- “Can I connect this concept to prior knowledge from this content area or another subject?”
- “Can I make a prediction about a reasonable answer?”

### Critical Thinking about Initial Question:

- “What can I show about my question?”
- “What does the textbook or notes say about this topic?”
- “How do I plan to approach this question; what strategies should I use?”
- “Can I work backwards?”
- “From my initial question, what do I know and what can I show?”
- “Have a done a similar problem/question and what steps did I take to solve it?”
- “Can I break down the question to smaller parts and if so, what would they be?”
- “Can I call someone from my class to assist me?”
- “Is there a reliable website that can support me in my learning?”

### Identify General Process and Steps:

- “What are the steps to what I know?”
- “What can I show that I can apply to a similar problem?”

### Question from Point of Confusion (POC):

*(This the tutorial question. Using academic vocabulary, create a tutorial question based on your point of confusion.)*
Collaborative Inquiry (During the Tutorial)

Notes from Inquiry:
(Completed by tutor from what I recorded at the whiteboard.)

• When the tutor sees or hears the “Ah ha” indicating that I understood the point of confusion, he/she will record a “!”
• The tutor will record any key words or conversation occurring at the “!” moment so I can more easily identify what I was thinking and/or what assisted me in clarifying the point of confusion.
• This “!” can be used for me to reference while I write my reflection.

• If my point of confusion is that I don’t know what I’m doing wrong in my problem, as we look at my pre-work and rework the problem during the tutorial, the tutor will circle where I was making the error. Then as a group, we will write a question from that point.

Continue to Identify Process and Steps:

• “As I review my work, what were the individual steps I took to clarify my point of confusion?”

Reflection (In class--After the Tutorial)

My point of confusion was ...

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

What I learned about my point of confusion is...

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

I gained a new/ greater understanding of my point of confusion by/when...

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

This learning is important because it connects to my previous learning/experience, myself, and/or my world (circle one), in the following way...

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

What I found meaningful about today’s tutorial session is...

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________